

City of Jonestown, Texas

**PARKS AND RECREATION BOARD SPECIAL CALLED MEETING,
July 11, 2022, 6:00 P.M., CITY COUNCIL CHAMBER,
18649 FM 1431, SUITE 3A, JONESTOWN, TEXAS**

Chair: Michael Latos (Place 2) Vice Chair: Patricia Buckley (Place 4)	Charles McCormick (Place 1) Colleen O'Brien (Place 3) Darell Dansby (Place 5)	vacant (Alternate 1) Laura Heihn (Alternate 2)
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AGENDA

A. ITEMS OPENING MEETING:

1. CALL TO ORDER

CHAIR MICHAEL LATOS

2. ROLL CALL

B. CITIZEN COMMUNICATIONS

C. GENERAL BUSINESS AND ACTION ITEMS

Discussion and possible action pertaining to allocation of budget monies to other projects and events.

1. Presentation by Ann DaPrato of Vision for JTown Street Fair and 5k Run

Make changes or modifications as Parks Board sees fit
Approval of; marketing brochure, Fair program and logos
Pricing for vendor booths

2. Presentation of Tasks and designate person(s) responsible

See attached Task Sheet

D. ADJOURNMENT

I hereby certify that a true and correct copy of the foregoing agenda was posted at Jonestown City Hall and the Jonestown Community Library on this 6th day of July 2022, by 5:00 p.m.


Belinda Gaytan, TRMC, City Secretary

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the city secretary at 512-267-3243 or fax at 512-267-4572, or e-mail bgaytan@jonestowntx.gov

JTown Street Fair & 5K Run – Task Sheet

Task 1 - Street Fair locations and activities

Library

Ideas?

Person(s) - Galen

Veterans Park

Arts & Crafts booths

Create list or find list (Ordinary Objects help?)

Person(s) assigned

Community Organization booths

Jonestown Night Sky Advocacy (complimentary booth)

Friends of the Library (complimentary booth)

Balcones Canyonlands (complimentary education trailer – has been contacted)

Chamber of Commerce (complimentary booth)

Others?

Person(s) assigned

Kids Zone

Bouncy House

Face Painting

Kona Ice Truck

Other activity?

Person(s) assigned

Veterans Park Music Stage (single acts)?

Person(s) assigned

Farmers Market

Corner of 1431 & Georgetown?

Lot behind Loaded Potato?

Other location?

Person(s) assigned

Possible Music Venues

Lucky Rabbit

Lone Star Bar

Veterans Park Stage

Person(s) assigned

Task 2 - Contact Businesses for interest in being involved in Street Fair

See attached list
Person(s) assigned

Task 3 - Safe Crossing at Traffic Light & Traffic Control for Race Route

Police Department contact / involvement
Signs & Balloons?
Person(s) assigned

Task 4 - Designate & mark "Fair Route" through downtown to Veterans Park

Person(s) – James McCrory & Ann DaPrato

Task 5 - Mark parking areas and Booth locations for Run (Lg Pavilion) & Fair (Veterans Park)

Person(s) – James McCrory & Ann DaPrato

Task 6 - Facebook page and Jonestown web site updates for Run & Fair

City Page, Parks Page, Individual Pages
Person(s) assigned

Task 7 - Banners for along Veterans Park and corner of 1431 and Jonestown Drive

Person assigned – Ann DaPrato

Task 8 - 5 K Run Potential Sponsors & Swag Donations

Lucky Rabbit, Strength for Within, Lantz Lakeside Plumbing & AC, North Lake Heating & Cooling, Lone Star Bar, Lago Loaded Potato, Realtors, Liquor Store, Sailing Adrift Pottery, Rounders Pizza, Val U, Bajo La Luna, others?
Person(s) assigned

Task 9 - 5K Run Sponsorship Levels

See Table in Tri Fold Brochure

Task 10 - 5 K Run Timing Company Website Design and Maintenance

Make live ASAP
Early Bird until Aug 5 - \$30
After Aug 5 - \$35
T-Shirt cut off date ?
Person(s) assigned

Task 11 - 5K Run Booths & Start/End Location

Booths at JBP near Lg Pavilion
Run Start & End Location – Lg Pavilion
Person(s) assigned

Task 12 - 5K Run Refreshment Donations

Water, bananas, breakfast tacos

Person(s) assigned

Task 13- 5K Run T-Shirts for Runners & Volunteers

Possible vendors - Vistago, Effective Sign Solutions

Person(s) assigned

Task 14 - 5K Run Volunteers

3 Water Stations - 3 volunteers (3 tables & cups & trash bags)

Registration – 4 volunteers

Direction Givers – 3 volunteers

Clean Up – 4 volunteers

City help with Gators for water station set ups

Person(s) assigned

Task 15 - 5K Run Medals

36 total medals donated by Darell Dansby

1st thru 3rd place medals given to Female & Male runners

Age Groups 10-19; 20-29; 30-30; 40-49; 50-59; 60-up

Person Responsible – Darell Dansby

Task 16 - 5K Run Bags

Possible Bag donation – Texas Beef Council

Person(s) assigned

Task 17 - Income for 5K Run & Street Fair

Two income funds are set up for proceeds

5K Proceeds – 45-00-4621

JTown Street Fair Proceeds – 45-00-4622