

MINUTES OF THE JONESTOWN LIBRARY BOARD REGULAR MEETING HELD OCTOBER 1, 2020, 7:00 P.M., AT THE JONESTOWN LIBRARY, 18649 FM 1431, SUITE 9-A, JONESTOWN, TEXAS

Chair: Sarah Heihn (Place 4) Vice Chair: Richard Law (Place 1)	Louise Drake (Place 2) Michael Latos (Place 3) Wendi Strei (Place 5)	VACANT (alternate 1) VACANT (alternate 2)
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A. ITEMS OPENING MEETING:

1. Call to Order

Chair Sarah Heihn

Chair Heihn called the meeting to order at 7:18 p.m.

2. Roll Call

Present: Chair Sarah Heihn, Members Louise Drake and Michael Latos
Absent: Vice-Chair Richard (Dick) Law and Wendi Strei
Staff Present: Library Director Hodges, Deputy City Secretary Myers
Guest Present: Alderwoman Bush

3. Approval of the Minutes

August 6th, 2020, Regular Meeting

Member Louise Drake moved to approve the August 6th, 2020, regular meeting minutes and was seconded by Member Michael Latos. The motion passed unanimously.

B. GENERAL BUSINESS AND ACTION ITEMS

1. Report from Library Staff

Library Director Hodges provided an update stating due to Covid-19, the library continues to have low use. He stated that he hopes to start winter activities and will continue to watch trends.

2. Discussion and possible action to reimburse guest Linda Bush.

The members discussed the item. A motion was made by Chair Heihn and seconded by Member Drake to reimburse Linda Bush for half of a lunch, not to exceed \$37.35, when she met with a potential Library artist. The motion passed unanimously.

3. Discussion and possible action on releasing funds from the Library Board's restricted account.

The members discussed the item. A motion was made by Member Drake and seconded by Chair Heihn to approve \$2,000 of restricted funds be used as a starting point for creating a design for the children's section of the library. The motion passed unanimously.

4. Discussion and possible action to release funds for a permanent memorial in honor of Carolyn McCormick.

A motion was made by Chair Heihn and seconded by Member Drake to return to the item once the policy on memorials is decided. The motion passed unanimously.

5. Discussion on Phase 1 of editing the library board's policy manual.

A motion was made by Chair Heihn and seconded by Member Latos to call a special meeting on October 29th, 2020, to discuss and possibly take action on both the recommendations for the policy and procedure manual along with a vision statement. The motion passed unanimously.

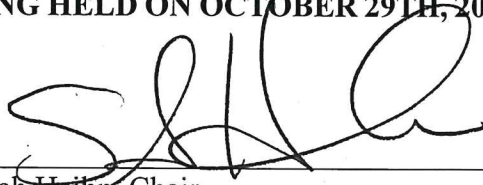
6. Discussion on recruiting new library board members.

The members discussed the item.

C. ADJOURNMENT

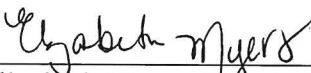
A motion was made by Chair Heihn and seconded by Member Latos to adjourn the meeting. The motion passed unanimously. Meeting was adjourned at 8:31 p.m.

PASSED AND APPROVED AT A SPECIAL MEETING HELD ON OCTOBER 29TH, 2020.



Sarah Heihn, Chair

ATTEST:



Elizabeth Myers, Deputy City Secretary