

**MINUTES OF THE REGULAR JONESTOWN PARKS AND RECREATION BOARD
MEETING
HELD NOVEMBER 20, 6:30 P.M., AT THE CITY COUNCIL CHAMBER,
18649 FM 1431, SUITE 3A, JONESTOWN, TEXAS.**

Chair: Colleen O'Brien (Place 3) Vice Chair: Patricia Buckley (Place 4)	Charles McCormick (Place 1) Ellen Koncak (Place 2) Darell Dansby (Place 5)	Michael Latos (Alternate 1) Vacant (Alternate 2)
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A. ITEMS OPENING MEETING:

1. CALL TO ORDER **CHAIR COLLEEN O'BRIEN**

Chair O'Brien called the meeting to order at 6:40 p.m.

2. ROLL CALL

Present: Chair O'Brien, Members Dansby, and McCormick
Vice Chair Buckley arrived at 6:53

Staff Present: Ann DaPrato, Parks Coordinator

Guests: Alderman Dave Nelsen, Alderwoman Linda Bush

Quorum present

B. CITIZEN COMMUNICATION

No citizen communications

C. GENERAL BUSINESS AND ACTION ITEMS:

1. APPROVAL OF MINUTES

Motion to approve the meeting minutes for the October 16, 2023, regular meeting was made by Darell Dansby and seconded by Charles McCormick. The motion passed unanimously,

- 2. Project update from staff on existing and upcoming improvements to the park.**
No written report was provided to the Board. DaPrato indicated the staff has not done any improvements as they are focusing on the upcoming event. They have begun purchasing equipment including the swings and musical instruments. No information provided on what is being provided nor where they are to be located.

Chairman O'Brien noted the presence of survey stakes in Jones Brothers Parks. DaPrato indicated that the contract had been authorized for the engineers to proceed with design and that there have been several meetings on the construction project for the restrooms, and the roadway to Boat Ramp 3 in Jones Brothers Park. No information provided on the proposed plans.

3. Discussion and possible action on the upcoming park related events.

- a. Hometown Holiday - DaPrato indicated the plans for the event are underway and more decorations have been purchased and are to be installed. Cocoa and cookies are to be provided. There will not be a photographer this year with Santa. People will be encouraged to take their own pictures.

- b. Other events – The Jonestown Saturday Night Concert will be the next event. No details provided at this time.

4. Review and possible action on the assessment for large playscape in Jones Brothers Park.

Upon City insistence, the Parks Board Chairman performed another assessment identifying the need for replacing the large playscape. Previous assessments from the past four budget years were considered irrelevant. The Board members reviewed and discussed the latest assessment.

Motion to approve the assessment report dated November 12, 2023 for Replacement of the Large Playscape was made by Vice Chair Patricia Buckley and seconded by Charles McCormick. The motion passed unanimously,

The City’s information identifying potential new playscapes structures and their associated costs was not provided to the Members with adequate time to do a thorough review. However, the Board Members did a quick review and provided some commentary for the City’s consideration. While the diagrams did not show a shade structure over the entire playscape, the Board still recommends the entire structure be covered for protection of the children and for protecting the structure itself.

- 5. Discussion and possible action on recommendations gathered from Jonestown citizens for improvements to the parks. No recommendations were proposed.
- 6. Discussion and possible action on Parks Board recommendations to be forwarded to City Council through the Parks Coordinator’s monthly report. No recommendations were proposed.

D. ADJOURNMENT

Meeting adjourned by Chairman O’Brien at 7:18 p.m.

PASSED AND APPROVED AT THE PARKS & RECREATION BOARD MEETING OF DECEMBER 18, 2023.



Colleen Ray O'Brien
Colleen O'Brien, PE, Chair

ATTEST:

Sandra Barton
Sandra Barton, City Secretary